

City Council Agenda Preview

April 1, 2014

▶ **Presentations**

- ▶ **Item 1: Recognition of the 2014 Lake Forest Community Emergency Preparedness (CEPA) Academy Graduates**
 - ▶ City Council will present certificates of recognition to 32 Lake Forest residents who completed the 2014 Lake Forest Community Emergency Preparedness Academy. The Academy teaches participants the basics of disaster preparedness in areas such as fire safety/household safety, CPR/AED, first aid, and light search and rescue.

▶ **Consent Calendar**

- ▶ **Item 2: Certification of Warrant Register**
 - ▶ City Council reviews and approves payment of City invoices. City invoices totaled approximately \$4.52 million for the time period reviewed.
- ▶ **Item 3: Waive Reading of Ordinances and Resolutions**
 - ▶ To save time, the City Clerk will read only the titles of any Ordinances and Resolutions on the public agenda.
- ▶ **Item 4: Minutes of the Regular Meeting of the City Council Held on March 4, 2014**
- ▶ **Item 5: Request for Proposal for Street Pole Banner Services**
 - ▶ City Council will consider a Request for Proposal for street pole banner services to procure new banners, as well as to install, store, remove and repair the City's existing light pole banners seen year round along El Toro Road and seasonally during the holiday season and Fourth of July. Staff anticipates presenting a contract award to the City Council in June 2014 for services to begin on September 1, 2014.
- ▶ **Item 6: Submittal of Annual Housing Element Progress Report to HCD**
 - ▶ The Council may authorize staff to submit an annual Housing Element Report for the January 31, 2013 to December 31, 2013 period to the Department of Housing and Community Development and the Governor's Office of Planning and Research. The report shows the City's progress in implementing the Housing Element, including housing unit rehabilitation and new unit construction.
- ▶ **Item 7: First Contract Amendment with Marina Landscape for Landscape Maintenance Services**
 - ▶ City Council will consider amending a contract with Marina Landscape to expand the scope of services to include landscape maintenance at Baker Ranch Community Park. In May 2014, the City plans to accept the Baker Ranch Community Park improvements constructed by Shea Baker Ranch Associates, at which time the City would be responsible for the ongoing maintenance of the park. The park is located between Rancho Parkway South and Catalina just south of Alton. The contract amount would increase by \$247,728 for a total contract budget of \$2,903,896.

City Council Agenda Preview

April 1, 2014

▶ **Consent Calendar (continue)**

- ▶ **Item 8: Consideration of Agreements Between the City of Lake Forest, Orange County Flood Control District, and Shea Baker Ranch Associates (SBRA) for the Construction and Maintenance of the Borrego Linear Park and Trail**
 - ▶ The City Council will consider approving an Easement Deed and an Easement Management Agreement between the City and the Orange County Flood Control District to allow SBRA to construct drainage improvements, as well as for the construction and maintenance of the Borrego Linear Park and Trail. The City would not incur any construction or maintenance costs.
- ▶ **Item 9: Second Amendment to City Hall Lease**
 - ▶ The City Council will consider approving a Second Amendment to the City Hall lease to extend the term through June 20, 2018 to coincide with the anticipated schedule for the completion of the proposed Civic Center. The current lease expires on June 16, 2014. In addition, the amendment would allow the City to save approximately \$316,524 each year which includes a reduction to the current lease rate and a reduction in rentable square footage.

▶ **Public Hearing**

- ▶ **Item 10: Changed Plan for Modifications to Approved Site Development Permit for Brookfield Homes Project**
 - ▶ The City Council will consider approving modifications to the Brookfield residential project by adding retaining walls behind an existing landscape easement along Bake Parkway and Portola Parkway. In addition, the modification would also add another retaining wall along Auto Center Drive to provide increased privacy for the patio areas of the residential units. The project, located at 61 and 71 Auto Center Drive, will include 147 condominiums on an 8.97-acre site.

▶ **Discussion**

- ▶ **Item 11: Lake Forest Community Foundation**
 - ▶ The City Council will discuss the potential activation of a Lake Forest Community Foundation ("Foundation") to primarily support fundraising efforts for the recently adopted 1st Law Enforcement Battalion, U.S. Marine Corps. Staff will present a report outlining the public benefits and constraints associated with activating the Foundation.
- ▶ **Item 12: Request for Appointment – League of California Cities, Association of California Cities, Orange County And / Or the Orange County City Selection Committee**
 - ▶ City Council received an opportunity notice from the League of California Cities ("League") for nominations to the League Board of Directors. The filing deadline is before the end of business on Friday, May 9.